

# COMMERCIAL LESSEE CREDIT REPORT

## Premises Information

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Square Footage: \_\_\_\_\_ Total Monthly Lease Obligation: \_\_\_\_\_

## Business Information

Business Name: \_\_\_\_\_  
Present Business Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Present Business Phone :( \_\_\_\_\_ ) \_\_\_\_\_  
Headquarters Address (If Different): \_\_\_\_\_  
Type of Business Entity: ( \_\_\_\_\_ ) Corporation ( \_\_\_\_\_ ) Partnership ( \_\_\_\_\_ ) Proprietor  
Date Business Started: \_\_\_\_\_ Tax I.D. # \_\_\_\_\_  
Type of Business (Be Specific) \_\_\_\_\_  
Name of Present Lessor: \_\_\_\_\_ Telephone: ( \_\_\_\_\_ ) \_\_\_\_\_

## Owner/Officer Information

Name: \_\_\_\_\_ Social Security # \_\_\_\_\_  
Present Home Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Present Telephone #: ( \_\_\_\_\_ ) \_\_\_\_\_  
Name: \_\_\_\_\_ Social Security # \_\_\_\_\_  
Present Home Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Present Telephone #: ( \_\_\_\_\_ ) \_\_\_\_\_  
Name: \_\_\_\_\_ Social Security # \_\_\_\_\_  
Present Home Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Present Telephone #: ( \_\_\_\_\_ ) \_\_\_\_\_

## Credit/Trade References

Name: \_\_\_\_\_ Account #: \_\_\_\_\_  
City, State: \_\_\_\_\_ Telephone :( \_\_\_\_\_ ) \_\_\_\_\_  
Name: \_\_\_\_\_ Account #: \_\_\_\_\_  
City, State: \_\_\_\_\_ Telephone :( \_\_\_\_\_ ) \_\_\_\_\_  
Name: \_\_\_\_\_ Account #: \_\_\_\_\_  
City, State: \_\_\_\_\_ Telephone :( \_\_\_\_\_ ) \_\_\_\_\_

## Business Banking Reference

Institution Name: \_\_\_\_\_  
Branch Address: \_\_\_\_\_  
Telephone :( \_\_\_\_\_ ) \_\_\_\_\_ Checking Account #: \_\_\_\_\_

## Verification & Authorization:

Applicant represents that all of the above statements are true and complete, and hereby authorize verification of above information, references and credit records. I further authorize JCHiggins and Associates to disclose this information to the Owner or Owner's agent that I am applying to for tenancy. Applicant acknowledges that false information herein may constitute grounds for rejection of this application, termination of right of occupancy, and/or forfeiture of deposits and may constitute a criminal offense under the laws of this state. This application is preliminary only and does not obligate Owner or Owner's agent to execute a lease or deliver possession of the proposed premises. I understand that my application for tenancy is also a request for an investigative consumer report that includes information as to my character and general business reputation and that if my application is refused because of the findings; I may make a written request to JCHiggins & Associates and receive a report on the nature and scope of the investigation.

**Credit Report Fee: \$60.00**

**Holding Deposit: Applicants understand that they acquire no rights in any property until they sign this application and submit a holding fee in the form of a cashier's check or money order only, for the amount of the particular security deposit for that unit/building. If Applicant's tenancy is approved and they enter into a lease this holding fee shall be credited to their security deposit. However, if Applicant's tenancy is approved and they DO NOT enter into a lease and take possession the holding fee shall be forfeited to the Owner as liquidated damages.**

Applicants Signature: \_\_\_\_\_ Date: \_\_\_\_\_